

## GUILDFORD BOROUGH COUNCIL

### The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

#### Notice under Regulations 5 and 10

I hereby give notice that I have informed the Chairman of the Council's Overview and Scrutiny Committee (Councillor Paul Spooner) that, in relation to the key decision referred to in the table below, it is impracticable to comply with the requirement to publish a document under Regulation 9 giving 28 days' notice of intention to make the key decision.

This key decision will be taken by the Executive on 26 November 2019.

On behalf of the decision-making body, I also give notice that the Chairman of the Overview and Scrutiny Committee has acknowledged that, in relation to the key decision referred to in the table below, it is impracticable to comply with the requirement to give 28 days' notice of intention to deal with this matter in private at the meeting of the Executive scheduled for Tuesday 26 November 2019; and has agreed that the taking of the key decision is urgent and cannot reasonably be deferred.

<b>Key Decision</b>	<b>Reasons for Non-Compliance with the Notice Requirements of Regulations 5 and 10</b>
To agree terms of lease of a property in Guildford Town Centre	<p>On 4 November 2019, Council officers agreed provisional terms with a Council tenant to take an extended lease over their premises. Part of the transaction requires Council funding, and so consent is required from the Executive to agree terms for the extended lease (the key decision) and Full Council to agree to vire monies in respect of a landlord's contribution.</p> <p>The tenant has given the Council a limited period of time to accept the proposed transaction. They have preliminary approval to the proposed transaction and are fully prepared to obtain formal agreement from their board upon receipt of confirmation that the Council's approval to the deal is in place. If this cannot be confirmed within 4-5 weeks of 4 November 2019, then they will likely miss the opportunity to enter into a new arrangement and complete their refurbishment by the end of 2020.</p> <p>It could not therefore have been foreseen that a report to the Executive would be required on 26 November 2019 with notice of intention to make the key decision in private session given 28 days in advance.</p>

In addition to appearing on Guildford Borough Council's web site, a copy of this notice is also available to the public at the Council's offices at Millmead House, Millmead, Guildford, GU2 4BB.

John Armstrong  
Proper Officer  
12 November 2019