

## Corporate Governance and Standards Committee Report

Ward(s) affected: All

Report of the Chief Financial Officer

Author: Claire Morris, Director of Finance

Tel: 01483 444827

Email: [claire.morris@guildford.gov.uk](mailto:claire.morris@guildford.gov.uk)

Lead Councillor responsible: Nigel Manning

Tel: 01252 665999

Email: [nigel.manning@guildford.gov.uk](mailto:nigel.manning@guildford.gov.uk)

Date: 29 November 2018

# Annual Audit Letter 2017-18

## Executive Summary

The external audit for 2017-18 is complete and the independent auditor has now issued their Annual Audit Letter. The letter is attached at Appendix 1. The Annual Audit Letter includes findings and recommendations that were raised in the Audit Findings Report, which was presented to Corporate Governance and Standards Committee on 7 August 2018. The Annual Audit Letter will be reported to the Executive on 8 January 2019.

The Council's annual external audit is carried out by Grant Thornton and their annual audit letter summarises the key findings from their work on the Council's financial statements and on its arrangements for value for money. Grant Thornton gave an unqualified opinion on the Council's financial statements on 7 August 2018. The auditors were satisfied that the Council put in place proper arrangements to ensure economy, efficiency and effectiveness in its use of resources.

## Recommendation to Corporate Governance and Standards Committee

The Committee is asked to review the letter and make any comments to the Executive as it feels is appropriate.

### Reason for Recommendation:

To approve the Annual Audit Report

## 1. Purpose of Report

1.1 The report will introduce the Annual Audit Letter received from Grant Thornton, our external auditors

## 2. Strategic Priorities

2.1 Good financial management underpins all that the Council does and helps to achieve the priorities set down in the Corporate Plan.

### **3. Background**

3.1 **Appendix 1** attached is the Annual Audit Letter from Grant Thornton. Within the letter, they refer to the Audit Findings Report that this Committee considered at its meeting on 7 August 2018.

3.2 The Annual Audit Letter summarises the key findings arising from:

- (a) auditing the 2017-18 accounts and Whole of Government Accounts return
- (b) assessing the Council's arrangements for securing economy, efficiency and effectiveness in its use of resources
- (c) certification of grants claims and returns.

3.3 The Council received an unqualified opinion on the accounts and its arrangements for securing economy, efficiency and effectiveness and an assurance statement on the Whole of Government Accounts.

3.4 The auditors are still working on the housing benefit grant claim and will report the findings of the audit to this Committee, in their annual certification letter later in the year.

3.5 To assess the Council's value for money, Grant Thornton reviewed the Council's medium term financial plan and general fund capital programme. Their findings and recommendations are included on pages 8 and 9 of Appendix 1. The auditors are satisfied that the Council is addressing its medium term financial plan budget gap of £8.5 million by putting in place the Future Guildford Transformation programme. Grant Thornton will monitor the progress of delivery of savings against its medium term financial plan in future audits.

### **4 Consultations**

4.1 No consultations are required for this report.

### **5 Equality and Diversity Implications**

5.1 There are no equality and diversity implications arising from this report.

### **6. Financial Implications**

6.1 There are no financial implications arising as a result of this report.

### **7. Legal Implications**

7.1 The International Standard on Auditing (UK and Ireland) 260 requires the external auditor to report any issues arising from the audit of the Financial Statements to those charged with governance. In the Council's case, this is the Corporate Governance and Standards Committee.

**8. Human Resource Implications**

8.1 There are no human resource implications arising as a result of this report

**9. Summary of Options**

9.1 Consideration of alternative options is not applicable to this report.

**10. Conclusion**

10.1 The Council received an unqualified opinion on its accounts for 2017-18 and its arrangements for securing economy, efficiency and effectiveness. We also received an assurance statement on our Whole of Government Accounts submission.

**11. Background Papers**

None

**12. Appendices**

Appendix 1: Grant Thornton: Annual Audit Letter Year ended 31 March 2018